

THE
ILLAWARRA
ESTD 1938



FUNCTIONS & EVENTS

WELCOME TO THE ILLAWARRA

Built in the 1930's, our iconic venue has been creating wonderful memories for over 80 years.

With plenty of spaces and packages to suit every style of event and budget, The Illawarra is the perfect location to celebrate your next milestone.



THE ILLAWARRA FUNCTIONS PACKAGE - WELCOME

HILDA'S BAR



CAPACITY 20-60 | PRIVATE | BAR | DJ/AUDIO FACILITIES

A tribute to The Illawarra's very first licensee and host, Hilda Condon. The Wollongong socialite who splashed a little 'razzle-dazzle' everywhere she went. She was both elegant and flamboyant, very much like this space we have dedicated to her. Ideal for private events, dinner parties, birthday celebrations and large corporate meetings.

**For Exclusive Use - This space incurs a minimum spend of \$2,000.*

THE ILLAWARRA FUNCTIONS PACKAGE - HILDA'S BAR

THE COURTYARD

CAPACITY 10-120 | BAR | BATHROOMS | DJ/AUDIO FACILITIES

Boasting a spacious garden oasis, our courtyard has it all. Bright, fresh and fun - this space is suited for everyone. From small family gatherings, casual birthday catch-ups to large office Christmas parties and corporate events.

**This space cannot be hired exclusively.*



THE ILLAWARRA FUNCTIONS PACKAGE - THE COURTYARD

CANAPES AND PLATTERS

We can tailor food and beverage packages to suit every event style, budget and dietary requirement.

Please note - when ordering individual canapes, there is a minimum order of 15 pieces per item.

\$3 EACH

Mini Gourmet Quiches
Buffalo Chicken Wings in a BBQ & Bourbon Glaze (gf)
Cocktail Spring Rolls (v)
Gourmet Sausage Rolls
Salt & Pepper Squid (gf)
Garlic, Paprika Fried Cauliflower (v)

\$4 EACH

Smokey Mozzarella Arancini (v)
Chicken Satay Skewers (gf)
Beef Skewers w Seasonal Marinade (gf)
Gourmet Spring Rolls
Crispy Battered Prawns w Burnt Honey (gf on request)
Natural Oysters (gf)

\$6 EACH

Zucchini Flowers Stuffed w Spinach & Ricotta (v)
Vego Sliders (v)
Southern Fried Chicken Sliders w Mexican Slaw, Garlic & Chipotle Mayo
Smokey BBQ Beef Sliders w Swiss Cheese & Pickled Onions
Gourmet Mini Hot Dogs
Crispy Battered Fish & Chip Cups (gf on request)

PLATTERS

Each platter serves approximately 15 people
Selection of Cheeses served w Seasonal Fresh & Dried Fruit w Crackers (v) \$50
Antipasto w Salami, Prosciutto, Smokey Ham & Lightly Chard Sourdough (gf on request) \$50
Selection of Dips w Turkish Bread (v) (gf on request) \$25
Selection on Seasonal Fruit w Chocolate Dipping Sauce (v) \$40

THE ILLAWARRA FUNCTIONS PACKAGE - SET MENUS

TERMS & CONDITIONS

Confirmation of Bookings

A tentative reservation will be held for a period of seven (7) days. Once this time has lapsed the venue reserves the right to release the tentative reservation. A booking is considered confirmed upon receipt of this signed terms and conditions and completed booking form.

Final Details & Payment

The venue requests all food and beverage selections to be provided seven (7) days prior to the event, along with food service times and other specifics relating to your event. Final guest numbers are also requested seven (7) days prior to your event and this number will form the basis of your final charging. All catering and all costs relating to beverage packages must be paid on the day of your event. There are no refunds given should your guest numbers decrease after this time. Drinks tabs are payable at the conclusion of the event. All prices quoted are inclusive of GST. Whilst every effort is made to maintain prices, these are subject to change. In accordance with the venue's food safety program, no food is to be brought into the venue, or taken from the venue with the exception of an occasion cake. Clients and guests are also not permitted to bring any liquor into the venue. Liquor that is used for prizes or given as gifts will be held by the venue staff until the conclusion of your event.

Deposit

All function bookings of 20 or more people (with catering or exclusive spaces) require a \$200 deposit to be paid in full to secure the reservation.

Cancellation

Cancelling a function after a booking has been paid can only be done by consulting directly with the Venue/Function Manager and only by the person who signed the T&C's. Any cancellation made within a period of two (2) weeks of the date of the function,

will forfeit deposit paid. Any cancellations made within seven (7) days of the function will forfeit the full value of the function plus any costs associated with third party hire (eg DJ, balloons etc). If the venue feels that any function/event will affect the smooth running of the business, security or reputation, management reserves the right to cancel at their discretion without notice or liability.

Signage, Decorations & External Suppliers

Any additional equipment / entertainment / decorations or props required, other than those supplied / recommended by the venue, must be confirmed with management a minimum of two weeks prior to the date of the function. No items are to be attached to any surface within the venue by means of pins, glue, nails, screws or sticky tape. The venue must approve any and all equipment and decorations, and reserves the right to disallow any material deemed offensive or dangerous. It is the responsibility of the host to ensure any additional equipment, decorations etc are removed from the venue at the completion of the function.

We can organise cakes or decorations for your event, at an additional cost. Please ask for details.

Minors & Additional Security

Minors are only permitted on the premises in the company of their parent or legal guardian, until 9pm. Minors are to remain in the room reserved and are to be supervised at all times whilst within the venue, including whilst using facilities such as stairwells, foyers and public restrooms. Particular functions eg 21st birthdays may require additional security. This will be decided at the discretion of the venue management team and will be charged to the client prior to the event proceeding

*18th Birthday Parties are not permitted in the venue. 21st Birthday Parties are subject to vetting.

TERMS & CONDITIONS

Damage

Please be advised that organisers are financially responsible for any damage, theft, breakage or vandalism sustained to the function room or venue premises by guests, invitees or other persons attending the function. Should any extra cleaning be required to return the premise to a satisfactory standard, this will be charged to the client. The venue does not accept responsibility for damage or loss of merchandise left at the venue prior to, during, or after the function. It is recommended that all client goods be removed from the venue immediately after the function. In the event of fire, flood damage, industrial dispute or any other unforeseen circumstance that does not enable the event to proceed, the venue and management team will not be held responsible.

Function Conduct & Client Responsibility

It is required that the organiser will conduct the function in an orderly manner and comply with requests as directed by venue management. All normal venue policies, procedures and legal responsibilities apply to any and all persons attending functions at all times, including total compliance to all responsible service of alcohol guidelines and standards. Management reserves the right to remove and eject uncooperative and intoxicated guests from the venue at their discretion without recourse. It is the organiser's responsibility to read all the terms and conditions listed and ensure the compliance of all function guests.

If 90% of booked guests are not all in/at your allocated space within half an hour of the booked time, the venue reserves the right to reduce/move your booking to an area that best suits the number of guests at the time.

COVID Restrictions:

All guests must sign in at the entry to the venue. All guests must remain seated unless using facilities. All guests must remain 1.5m away from other patrons at all times. Anyone showing signs/symptoms of Covid19 must not attend the venue. The venue reserves the right of refusal if anyone is showing signs/symptoms of Covid19.

I _____ CONFIRM THAT I HAVE READ
AND UNDERSTOOD THE ABOVE T&Cs AND AGREE TO COMPLY .

SIGNED _____

DATE: _____

BOOKING CONFIRMATION FORM

Contact Name: _____

Company Name: _____

Contact Number: _____

Contact Email: _____

Contact Address: _____

Day/Date of Function: _____

Occasion: _____

Preferred Function Space: _____

Expected Guest Number: _____

Start/Finish Time: _____

Deposit Amount: _____

Deposit Paid on: _____

Credit Card Details _____

Name on Card: _____

Expiry Date: _____

CVC: _____

Signature: _____



Corporate Function Form

Business Name	
Business ABN	
Function Date	
Function Time	
Function Type	<input type="checkbox"/> Christmas Party <input type="checkbox"/> Leaving Party <input type="checkbox"/> Charity Event <input type="checkbox"/> Social Event <input type="checkbox"/> Other
Runsheets Information	Please contact nikki@theillawarra.com.au to iron out the finer details
Important Information	<i>Although we're able to host up to 150 people within a corporate function, there are important Covid rules that must be adhered to. These include;</i> <ul style="list-style-type: none">• <i>All members of the function must sign in</i>• <i>No more than 10 people to a table</i>• <i>Function attendees must keep a 1.5m distance from the general public</i>• <i>Anyone showing any Covid symptoms must not attend</i>
Signed	
Dated	

Thank you